

LSPA Executive Council Meeting Agenda

Location: Iberia Parish Special Education Center, 1100 Lemaire St., New Iberia, LA 70560

Date & Time: Friday, March 14, 2014, 9:00 a.m.-4:00 p.m.

Elected Officers			
President	*Candice Dozier	Region III	none
President-Elect	*Chavez Phelps	Region IV	*Stephen Arnold
Past President	*Francoise Parr	Region V	*Michael Ortego
Secretary	Katherine Wickstrom	Region VI	Jamie Smith
Treasurer	*Nancy Alleman	Region VII	*Annie Folse
Region I	*Debra Duhe	Region VIII	Michelle Reeves
Region II	Fran Gilliland	Quorum = 7	
Standing Committees			
NASP Delegate	George Hebert	Student Rep.	Shelly Gearheart
Child Services	*Amber St. Martin	Nom. & Elections	None
Prof. Development	Michael Welch	Public Relations	Keever Hoffman
Govt. Relations	*Chavez Phelps	Publications	Conni Patterson
Membership	Paul Anderson	Sponsors & Exhibit	none
Fiscal Advisory	*Nancy Alleman	Webmaster	Michael Welch
State Delegate	none	Historian	Sam Tingle

I. Call to Order/Welcome

Call to order: 9:22 a.m. by Past-President: Francoise.

Introduction of current LSPA President, Candice Dozier, lead meeting.

- Introduction of new officers & committee chairs: President-elect: Chavez Phelps, Region I-Debra Duhe, Child Services-Amber St. Martin, Public Relations-Keever Hoffman, Professional Development-Michael Welch
- Re-elected officers: Region IV-Stephen Arnold, Region V-Mike Ortego

II. Attendance

See above (* = present)

III. Old Business

A. Minutes from Nov.: Stephen made motion, Nancy seconded, accepted.

B. Licensed Specialist of School Psychology (LSSP)-Concerns and comments:

1. Stacey from NASP indicated that LSPA needs to have support of stakeholders. Candice reported that there is support by stakeholders, including Steve Welch, Conni, Francoise, other EC members, have indicated through email and past EC meetings.
2. "...or equivalent program"-possible addendum to include in wording for future changes in SB 128.
3. More discussion and transparency regarding LSSP to members was reported.
4. Ethics for LSSP is 25 CPD's per year which is similar to NASP's requirement of NCSP but 75 CPD's over three year period.
5. Why is LSBEP open to LSSP now considering that they were not receptive in the past? Chavez reported possible reasons: a) Rita Culross, Task Force chair, is a

Licensed School Psychologist and has a good understanding of what certified school psychologist's do; b) so LSBEP can be up to date with other states.

6. Advantages: Increased medicaid reimbursement to local school districts, professional opportunity, provide competent school psych services in the private sector with Ph.D. supervision, increased opportunity to serve in other roles who have less training than us (i.e. behavior interventionist etc.), etc.
7. Consider DHH as an option to seek Medicaid reimbursement
8. A revision will be made with SB128 to call ourselves NCSP per Chavez.
9. How would we know if a person is practicing outside their scope of practice? Per Chavez, contact LSBEP and ask for the individuals' area of competence.
10. LSBEP appears to perceive someone with a clinical degree in Psychology to be all encompassing, per Debra.
11. Per Chavez, Region reps might consider meeting with LSPA members in their region to discuss LSSP.
12. Concern was expressed the possibility of including a certified school psychologist who is a LSSP to be on the board of LSBEP, per Debra. Chavez will discuss with LSBEP about including LSSP on board.
13. Information regarding LSSP was not shared with LSPA members in a sufficient amount of time, per Stephen.
14. SB 128 goes to the Senate floor on Tuesday, March 18, 2014.
15. The certified school psychologist is only protected as long as the DOE supports it; therefore, as an organization, LSPA needs to think about how we want to approach DOE.
16. Debra suggested that the LSBEP can submit a position statement to the DOE. Chavez indicated that he would discuss this with LSBEP. What would LSBEP do if DOE decided to get out of the certification process of school psychologists?
17. Francoise made motion to accept LSSP, Chavez seconded it. All present voting members were in favor although some needed changes as noted by M. Welch's email and supported by S. Arnold and D. Duhe.

C. Bylaws & Operations Manual Revision

1. Optional ways to have EC meetings and/or EC discussions:
 - a. Gotomeeting.com – fee - \$50 on demand - secured
 - b. Skype
 - c. conference call – free
2. Operations Manual- Some revisions were made by the EC to the Operations Manual, dated 5/13, and additional revision will be made at future meetings.

D. 2013 Conference

1. Comments from members at conference – More public relations are needed from top down, per Amber, perhaps through email blast.
2. Suggested sending out an email blast to communicate EC discussion, per Amber.
3. Francoise will email information regarding Overall Conference ratings and Presentation ratings from LSPA conference attendees.

IV. New Business

- A. Treasurer's Report- As of 12/31/13-\$16,034 and CD \$8,549=\$24,583; however, Net Operating Income-\$-4,883.
- The conference did not pay for itself. Conference expenses \$31,341.
 - Currently have 160 regular members, 40 retired, 7 student members according to website registrants. A motion was made by Stephen and seconded by Annie to accept new budget.
 - Francoise made motion to pay Candice fee of \$1765 for attendance at NASP conference. Was seconded and accepted.

 - Ways to increase conference revenue and decrease expenditures was discussed:
 - a. Conference and membership is currently \$200. Chavez made motion to increase membership fees (conference and membership will cost \$270). Nancy seconded.
 - b. Annie proposed that the EC give students volunteer opportunities to reduce conference fees. Annie made motion for conference registration to be refunded for the first five students at conference.
 - c. Retiree – defined as a person who is no longer actively working in the field of school psychology. Nancy made a motion to charge retirees ½ the cost of a regular member. Francoise seconded.
 - d. Nancy made motion to purchase 4 projectors, as well as the appropriate cords, Chavez seconded. Issues of storage were discussed. At conference, the President will take all the AV equipment. A contract will be signed.
 - e. Candice indicated that we will not have some expenses like we had last year (i.e. stationery, printing) due to a new chairperson.
 - f. Hilton will be asked to consider matching hotel fees commensurate with lower rates (i.e. hotwire, expedia). An amendment to the contract will be pursued.

B. 2014 Conference

- Emails addresses of LSPA members would be good for Region reps to have-Annie.
- A master distribution list of all LSPA members is needed.
- Several speakers are already secured: Stewart, Simoneaux (Fetal Alcohol Syndrome), Knoff, Peg Dawson (Executive Functioning), D. Gammel, C. Patterson, S. Brock, Kierra Orange-Jones with BESE, Patricia Smith – serves on Education Comm. & an advocate of mental health services, and more.
- Several publishing companies have been contacted, Pearson, Wiley, Riverside Publishing, Pro-Ed, etc., by Candice without much success. Candice asked for a volunteer to coordinate contacting publishers as vendors at the conference.
- Book publishers may be an area we can tap into, per Amber, and possibly consider Western Publishing.
- Additional paraphernalia – T-shirts, bags, etc., would be an added feature to conference to bring in revenue. Amber proposed the idea of possibly funding public service grants from the monies gained.
- When attendees register to attend conference, the registration form should require that they update their current email, provide an alternate email, and they update their online email.
- Amber suggested that we ask members to submit a bio when open for nominations.

- M. Ortego expressed interest in having speakers that other disciplines may be interested in.
- Lead. Advocate. Serve.-possible theme for this year's conference.
- The possibility of having a PRePARE presenter at the conference for a 2-3 day workshop or possibly have a summer workshop. NASP could conduct this presentation.
- Possibility of having someone to train members on the ADOS-2 presenter for 1 day
- The idea of doing the Advocacy meeting through GoToMeeting with each of the EC members by logging on through webinar using Smartboard was discussed.

C. Regional Representatives:

1. Region I – D. Duhe has email addresses of all 9 members in her region. She will work on building membership in that region.
2. Region II-not present.
3. Region III-reaction to LSSP has been positive. Some concern about what is involved in the Jurisprudence exam.
4. Region IV- has 40 school psychologists in region and 33 employed school psychologists. 35 LSPA members including 5 retired members, and 5 nonmembers. Iberia will lose 3 school psychologists to retirement by the end of the 2014-15 school year. This year Iberia will have 8 Pupil Appraisal members retire. Several attempts have been made over the last two school years to elicit feedback regarding possible regional meetings. Thus far, no one has responded. Responses to questions regarding LSSP-majority support.
5. Region V-Working on ways to get Calcasieu involved since they are a large parish, but they are allowed to attend only one conference per year in their district.
6. Region VI-not present.
7. Region VII-The majority of the people in region are in support of LSSP. Continue to need email addresses of members in region.

D. Committee Chair Reports:

1. Child Services-Amber looked at other states that have Child Services committee to get ideas of the direction to take. For example, FL pairs with DART and provides toys for children in domestic violence.

Possible funding sources:

- a. May apply for a grant, Lunch and Learn, to have parents come in and discuss behavior mgmt.
- b. Glow run/Fun run-walk which is set up at night. Could promote Glow run by selling lanyards, t-shirts, bags, etc. and proceeds would go to charities.
- c. Take donations on-line.
- d. Silent auction.

This committee would act as a liaison to provide resource mapping between state level services for children and what services they offer.

2. Student Representative Chair (Shelly)
 - a. Will be checking in with the student leaders of Tulane, Nicholls, and LSU around May and see if they want to continue as Student Leaders. If they do not, I will ask for

recommendations from them, or from the faculty at those Universities. I want to make sure we have a current representative at each university.

b. I propose that we have a \$40 reimbursement of LSPA Registration costs to those students who successfully complete a 4-hour shift of assisting at the conference. Similar to how NASP does it, the students will pay upfront for registration and after they have completed their entire shift they will be reimbursed their money. We can either refund it on their credit card, or give cash back (whichever is more price efficient).

3. Web Services- from Shelly

a. Updates

- Posted press release and picture prepared by Sam Tingle about Jim Canfield's award
- Posted information about optional licensure bill
- Posted slides/handouts from LSPA Conference 2013 for members only
- Posted upcoming events (Louisiana Child Well-Being Summit and 34th Annual LSPA Conference)
- Posted opportunities for advocacy (letter templates to write about optional licensure bill and to prevent further spending cuts to education).
- Added an "LSPA Annual Awards" tab that lists everyone who won an award at the 2013 conference and...has an embedded slide show! (First time doing that...had to manipulate html to put it in there *bragging and dusting off shoulders*).
- Updated our "Resources" section so it is only accessible by current members, is easier to navigate, and has more variety of resources
- On the front page of the website, I added a list of all of the "members only" benefits that you can find on the website if you sign in. Many of the things I have added only show up if someone is signed in, so I want to raise awareness of what is available on the website. Hopefully we can recruit/retain more members, and make LSPA membership more valuable to those long-time members.
- Added a "Current Job Openings" sections (for members-only right now but I might make available to general public). I have contacted the supervisor/director of LASEA in each parish and I'm working on finding a contact person who can keep me updated on current job openings in each parish. I have heard back from about 6 parishes, but I'm waiting to hear back from more.
- Coordinated electronic elections and updated contact information on website and the EC Google group email.

b. Upcoming

- Plan on adding another embedded slide show of LSPA's trip to DC and posting a little synopsis of what we did there (Chavez offered to write something up about it, but then I never responded, but if he is still up for writing a synopsis that would be great! I'll email him directly hopefully before tomorrow).

- Once details begin to finalize, upcoming speakers/events will be posted for this year's LSPA conference.
- c. Help Wanted-from Shelly
- If anybody has resources that they use regularly (apps, websites, handouts), and they are considered reliable/evidence-based/best-practices, please send them to Shelly and they will be posted on the website!
 - If anyone knows of current job openings or knows someone who will be interested in posting jobs on the website, lspacebservices@gmail.com<<mailto:lspacebservices@gmail.com>> address and ask them to contact Shelly.
 - If I can get the most recent LSPA newsletter, and probably the last 5 as well, I can add that to the list of members-only benefits that one can find on the website, and post the newsletters on the website.
 - President's Message: We have a place on the website for a "President's Message" that I haven't made public yet. If Candice is interested in writing a monthly post about anything, that can be a great way to keep the website fresh and updated. The posts don't have to be very long at all, and it might even be better to keep them brief. Let me know if you're interested in doing this!
 - I have some good pictures from DC, but if anyone else has pictures from DC that they don't mind having posted on the website, please send them my way! I'm going to embed another slideshow and I would love to include lots of pictures.

4. Professional Development

Candice proposed an ad hoc meeting to address credentialing at the DOE. Stephen made a motion to appoint an ad hoc committee to do this. Nancy seconded. Candice appointed M. Welch to chair the committee with D. Duhe as co-chair. The following is a letter submitted by M. Welch.

"...I am particularly concerned about the lack of expertise at LDOE with respect to credentialing new applicants for School Psychology Certification. I am in possession of at least two examples of inappropriate decisions that place both the community and our profession at risk. As NASPs Credentialing Chair, I have regular discussions with other states regarding their credentialing standards and processes and I see both a need to address this in our state and good models that we might consider as we seek solutions. I believe that my roles as NASP (Credentialing Chair) and LSPA (Professional Development) converge on this topic and I would like the EC to consider approving a Working Group to study solutions to our situation and make recommendations to the EC. I would like to chair this group. I would like to ask Debra Duhe if she would co-chair the group with me. As this group would report to the EC, it is my suggestion that we seek the remaining workgroup members from outside the EC so we may incorporate a broader sample of stakeholders and ideas. At NASPs State Credentialing Specialist meeting during the convention, I learned of some innovative practices in credentialing that I think we should study. Some State Credentialing Specialists, Eric Rossen (NASP Director of Professional Development and Standards), and I are already engaged in a dialog for NASP. If you concur that we need such a workgroup, and constitute it as an appointed entity of the EC, I will prepare additional information and Debra, if willing, and I could make an initial report at the next EC meeting".

- V. Date of next meeting: Next meeting: 5/9/14-Advocacy Conference at LSU campus, BR, in Continuing Ed Bldg. Nate will do Advocacy training and possibly short EC meeting.
- VI. Adjourned: 3:03 pm